



OPEN MEETING

**MINUTES OF THE OPEN MEETING OF THE
BOARD OF DIRECTORS OF UNITED LAGUNA WOODS MUTUAL
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

**Tuesday, July 9, 2024 - 9:30 a.m.
Board Room/Virtual Meeting
24351 El Toro Road, Laguna Woods, California**

Directors Present: Anthony Liberatore, Pearl Lee, Vidya Kale, Maggie Blackwell, Mickie Choi Hoe, Nancy Carlson, Georgiana Willis, Thomas Tuning, Sue Quam

Directors Absent: Alison Bok, Ellen Leonard

Staff Present: CEO Siobhan Foster, Makayla Schwiertert, Paul Nguyen, Steve Hormuth, Manuel Gomez, Blessilda Wright, Jeff Spies, Ian Barnette, Alan Grimshaw, Bart Mejia, Tom Siviglia

Others Present: GRF: None
Third: None
VMS: Manny Robledo, Kathryn Bravata, Robert Reyes

1. Call Meeting to Order/Establish Quorum

First Vice President Quam called the meeting to order at 9:30 a.m. and acknowledged that a quorum was present.

2. Pledge of Allegiance to the Flag

Director Willis led the pledge of allegiance.

3. Acknowledge Media

The Village Television Camera Crew, by way of remote cameras, was acknowledged as present.

4. Approval of Agenda

First Vice President Quam asked if there were any changes to the agenda.

Hearing no further changes or objections, the motion to approve the agenda was approved unanimously.

5. Approval of Minutes

- a. June 11, 2024 – Regular Open Meeting
- b. June 27, 2024 – Agenda Prep Meeting
- c. June 27, 2024 – Special Open Meeting

Hearing no changes or objections, the meeting minutes were approved by unanimous consent.

6. Report of the Chair

First Vice President Quam commented on the following items:

- Shared that the annual budget is still in process.
- Expressed that there is a new Ad Hoc Committee to research additional revenue options.

7. Open Forum (Three Minutes per Speaker)

At this time Members addressed the Board of Directors regarding items not on the agenda

The following members made comments:

- A member commented on plumbing and moisture intrusion concerns.
- A member commented on the Foundation of Laguna Woods Village.
- A member commented on alleged allegations against them from VMS staff.
- A member commented on and provided their stance on the Building E option that was approved at the GRF Special Open meeting on July 8th.
- A member additionally commented on their stance regarding the Building E option that was approved at the GRF Special Open meeting on July 8th.
- Two members from the same residence commented to protest neighbors trying to establish an unapproved short cut over common area beside their unit.
- A member additionally commented on their stance regarding the Building E option that was approved at the GRF Special Open meeting on July 8th as well as their stance on the upcoming recall of two GRF Board Directors.
- A member commented on statements made from a United Director at the July 2nd GRF Board meeting regarding the Equestrian Center.
- A member commented on lighting concerns in the parking lot of cul-de-sac 81, and additionally commented on their opposition of the upcoming recall of two GRF Board Directors.
- A member commented on and encouraged the United Board to support the option selected at the GRF Special Open meeting from July 8th and additionally commented on the recall of two GRF Board Directors.
- Assistant Corporate Secretary read a member comment regarding a circuit breaker issue that is affecting their ability to charge their handicap modified golf cart.
- Assistant Corporate Secretary read a member comment regarding their stance pertaining to the recall of two GRF Board Directors.

8. Responses to Open Forum Speakers

a. Response to Open Forum Speakers

CEO Foster provided brief updates regarding some of the concerns brought up at today's meeting.

A few Directors additionally provided clarification regarding some comments the members made.

b. Response to Past Open Forum Speakers – Director Blackwell

Director Blackwell provided updates to the previous Open Forum speakers from the June Board meeting.

9. VMS Board Update – Director Robledo

Director Robledo discussed the following items:

- The formation and purpose of the Ad-Hoc committee, and stated that their job is to look into how VMS compares to other businesses, and advised that the VMS Board will be sharing a benchmarking report with the other Boards for review.

10. CEO Report

CEO Siobhan Foster discussed the following items:

- 2025 Budget meetings – Version 2 and beyond
- Website transformation progress
 - Major project milestone complete – design phase
 - Collaborated with residents for user testing
 - Completion date is estimated to be late August, early September
- Clubhouse 1 beautification progress
 - Key milestones completed to date: relocating user groups, demolition, establishing temporary busy service hub, exterior/interior painting, flooring, drywall patching
- Resident Services enhancements
 - Automated common-area request emails
 - View common-area tickets via resident portal
 - New brochure informs residents of self-service options
- Gate 12 Facilities closure
 - Full Gate 12 facilities closure Monday, August 12, for one-day slurry coat and stripping
- Security Services update
 - Earthquake Hero disaster preparedness event (is anticipated to occur one month prior to the Great Shakeout on Thursday October 17, at 10:17 a.m.)

CEO Foster answered questions from the board.

11. Consent Calendar

All matters listed under the Consent Calendar are recommended for action by committees and will be enacted by the Board by one motion. If an item is removed from the Consent Calendar by members of the Board, such item(s) shall be the subject of further discussion and action by the Board.

- a. **Consistent with its statutory obligations under Civil Code §5501, a subcommittee of the Board consisting of the Treasurer and at least one other Board member reviewed the United Laguna Woods Mutual preliminary financials for the month of May 2024, such review is hereby ratified.**
- b. **Recommendation from the Landscape Committee - None**
- c. **Recommendation from the Architectural Control and Standards Committee**
 1. **Recommendation to Approve the Request to Remove the Non-Exclusive Common Area Planter and Replace with Concrete Slab at Manor 754-C Avenida Majorca**

RESOLUTION 01-24-67

Revisions to Mutually Owned Common Area at Manor 754-C

WHEREAS, the United Laguna Woods Mutual recognizes the need to adapt policies as may be deemed reasonable to current situations; and

WHEREAS, the Mutual recognized that this specific request by the Member at 754-C to remove the raised planter and replace it with a concrete slab, on the condition that the Member is responsible for all initial replacement costs and subsequent maintenance is in conformance with previously established precedents;

NOW THEREFORE BE IT RESOLVED, July 9, 2024, the Board of Directors of this Corporation hereby grants this specific change to Mutual-owned common area and is attached to the official minutes of this meeting; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

- d. **Approve the Review of the United Sub-Leasing and Transfer of Trust Documents Approved in May 2024, and such review is hereby ratified.**
- e. **Recommendation from the Finance Committee - None**
- f. **Update United Committee Assignments**

RESOLUTION 01-24-68

United Laguna Woods Mutual Committee Appointments

RESOLVED, July 9, 2024, that the following persons are hereby appointed to serve the Corporation in the following capacities:

Architectural Controls and Standards Committee

Anthony Liberatore (Chair)
Sue Quam
Ellen Leonard
Maggie Blackwell, Alternate

Finance Committee

Mickie Choi Hoe (Chair)
Thomas Tuning
Alison Bok
Anthony Liberatore, Alternate
Non-Voting Advisors: Robert Tucker, Eric Carlson, Ken Benson

Governing Documents Review Committee

Maggie Blackwell (Chair)
Anthony Liberatore
Nancy Carlson
Tom Tuning, Alternate
Non-Voting Advisors: Dick Rader, Juanita Skillman

Landscape Committee

Sue Quam (Chair)
Anthony Liberatore
Vidya Kale
Non-Voting Advisors: Ann Beltran, Mary Sinclair

Maintenance and Construction Committee

Alison Bok (Chair)
Pearl Lee
Mickie Choi Hoe, Alternate
Ellen Leonard
Non-Voting Advisors: Ralph Magid

Members Hearing Committee

Pearl Lee (Chair)
Maggie Blackwell
Nancy Carlson
Vidya Kale, Alternate

Alison Bok, Alternate
Georgiana Willis, Alternate

New Resident Orientation

Alison Bok (Chair)
Pearl Lee
Anthony Liberatore

Resident Advisory Committee

Anthony Liberatore (Chair)
Pearl Lee, Alternate
Georgina Willis

Revenue Ad Hoc Committee

Anthony Liberatore
Nancy Carlson
Vidya Kale
Tom Tuning, Alternate
Non-Voting Advisor: Richard Rader

RESOLVE FURTHER that all directors are considered alternate members of each committee "Alternate." Each Alternate may serve as a substitute for another director that is unable to attend a meeting ("Substitute"). Committee Member Alternates cannot substitute for more than two (2) consecutive meetings. This will allow any director to ask any other director to sit in their stead during a temporary absence or unavailability. Of course, we can modify this and structure this any way the Board feels is best. However, the concept is that the Board, in advance, will approve any director sitting on a committee on a temporary basis when necessary to fill in for another director.

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

g. GRF Committee Highlights (*Items 16a -16h is being Approved on the Consent Calendar*)

h. Updated United Revenue Ad Hoc Committee Mission Statement

Director Choi Hoe made a motion to approve the Consent Calendar. Director Blackwell seconded.

Hearing no changes or objections, the motion was approved unanimously.

THE BOARD RECESSED AT 10:40 A.M. AND RESUMED THE MEETING AT 10:50 A.M.

12. Unfinished Business

- a. Entertain a Motion to Approve Rescission to Standard 26: Solariums & Garden Rooms (June initial notification – 28-day notification for member review and comments to comply with Civil Code §4360 has been satisfied)**

Director Blackwell read the following resolution.

RESOLUTION 01-24-69

Rescind Standard 26: Solariums & Garden Rooms

WHEREAS, the United Laguna Woods Mutual recognizes the need to review standards as necessary; and

WHEREAS, the Mutual recently revised the language in Standard 39: Balcony and Patio Enclosures to incorporate identical processes currently contained in Standard 26: Solariums & Garden Rooms; and

WHEREAS, the aforementioned integration of procedures would create a duplication of information. The Mutual recognizes the need to rescind Standard: 26 Solariums & Garden Rooms;

NOW THEREFORE BE IT RESOLVED, July 9, 2024, the Board of Directors of this Corporation hereby rescinds Standard: 26 Solariums & Garden Rooms as attached to the official minutes of this meeting; and

RESOLVED FURTHER, that Resolution U-02-109 adopted August 13, 2002, is hereby canceled; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Director Blackwell made a motion to approve Rescission to Standard 26: Solariums & Garden Rooms. Director Tuning seconded.

Discussion ensued among the Board.

There being no changes, the motion was called to a vote and passed 8-0-1. Director Willis abstained.

Following the approval of the minutes from the Board Secretary, Director Blackwell, a Scribner error was noticed and has been corrected in red, pertaining to the above Resolution 01-24-69 Rescind Standard 26: Solariums & Garden Rooms.

- b. **Entertain a Motion to Approve Revision to Standard 34: Awnings (June initial notification – 28-day notification for member review and comments to comply with Civil Code §4360 has been satisfied)**

Director Blackwell read the following resolution:

RESOLUTION 01-24-70

Revise Standard 34: Patio and Balcony Awnings

WHEREAS, the United Laguna Woods Mutual recognizes the need to amend standards and create new standards as necessary; and

WHEREAS, the Mutual recognized the need to revise Standard: 34 Awnings;

NOW THEREFORE BE IT RESOLVED, July 9, 2024, the Board of Directors of this Corporation hereby adopts revisions and amendments to Standard: 34 Patio and Balcony Awnings as attached to the official minutes of this meeting; and

RESOLVED FURTHER, Resolution 01-13-140 adopted August 13, 2013, is hereby superseded and canceled; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Director Blackwell made a motion to approve the revision to standard 34: patio and balcony awnings. Director Choi Hoe seconded.

Discussion ensued among the Board.

There being no changes, the motion was called to a vote and passed unanimously.

- c. **Entertain a Motion to Approve the 2025 Collection and Lien Enforcement Policy (June initial notification – 28-day notification for member review and comments to comply with Civil Code §4360 has been satisfied)**

Director Blackwell read the following resolution:

RESOLUTION 01-24-71

2025 Collection and Lien Enforcement Policy

WHEREAS, in accordance with California Civil Code, United Laguna Woods Mutual maintains a collection and lien enforcement policy that outlines the procedures, policies and practices employed by the Mutual in enforcing lien rights or other legal remedies for default in payment of assessments; and

WHEREAS, legal counsel has reviewed the existing Collection and Lien Enforcement Policy and determined that the policy complies with Civil Code requirements and reflects current practices for collection of Mutual delinquencies.

NOW THEREFORE BE IT RESOLVED, July 9, 2024, that the Board of Directors hereby adopts the 2025 United Laguna Woods Mutual Collection and Lien Enforcement Policy as attached to the official minutes of this meeting; and

RESOLVED FURTHER, the policy statement is provided pursuant to the requirements of California Civil Code section 5310(a)(7) and will be distributed to members in November 2024 as part of the Annual Policy Statement.

RESOLVED FURTHER, that Resolution 01-23-71 adopted December 12, 2023 is hereby superseded and canceled on the effective date of January 1, 2025.

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Director Blackwell made a motion to approve 2025 collection and lien enforcement policy. Director Choi Hoe seconded.

Discussion ensued among the Board.

There being no changes, the motion was called to a vote and passed unanimously.

d. Disciplinary Update Report

Blessilda Wright, Compliance Supervisor, discussed the disciplinary update report and answered questions from the Board.

13. New Business

a. United Mutual Town Hall

Director Tuning provided the various topics that will be discussed at the Town Hall meeting held this Friday, July 12, 2024, 2:00 p.m. at Clubhouse 3.

b. Entertain a motion to Approve the Passive Business Policy and Application (July initial notification – 28-day notification for member review and comments to comply with Civil Code §4360)

Director Blackwell read the following resolution:

RESOLUTION 01-24-XX

Revised Policy Regulating Passive Home Businesses

WHEREAS, United Mutual's governing documents state that members shall use their units as a private dwelling, and for no other purpose; and

WHEREAS, United Mutual recognized the need to establish restricted conditions under which a passive business may be conducted, and on September 11, 2001, the Board adopted its Policy Regulating Home Occupations; and

WHEREAS, it is necessary to update the current policy by removing any reference to Laguna Woods Mutual No. Fifty, make clarifying statements that the Mutual's intent of the policy is to prescribe a reasonable standard that allows certain businesses to operate in a member's unit without negatively affecting the neighbors and/or the community, and to make other scrivener administrative updates by making language consistent throughout the policy;

NOW THEREFORE BE IT RESOLVED, August 13, 2024, that the Board of Directors of this corporation hereby adopts the revised Policy Regulating Passive Home Businesses as attached to the official meeting minutes of this corporation; and

RESOLVED FURTHER, that any violations of said policy can result in suspension of the use of GRF facilities and voting privileges, and a monetary penalty of up to \$500; and

RESOLVED FURTHER, that Resolution U-01-82 adopted September 11, 2001 is hereby superseded and cancelled; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized on behalf of the corporation to carry out the purpose of this resolution.

Director Blackwell made a motion to approve the resolution for the Passive Business Policy and Application for discussion purposes and to postpone the final vote for 28-days per Civil Code §4360. Director Kale seconded.

Discussion ensued among the Board, and Jeff Spies, Community Services Supervisor, was present to answer questions.

Director Carlson made an amendment to remove item 9 from the policy. Director Willis Seconded.

Hearing no changes, the motion to amend the policy was called to a vote and failed 4-5-0. Directors Carlson, Willis, Tuning, and Liberatore were in favor.

Hearing no changes, the original motion to approve the revised policy was called to a vote and passed 8-1-0. Director Liberatore opposed.

- c. **Entertain a Motion to Approve a Revision to Standard 24: Skylight Installations (July initial notification – 28-day notification for member review and comments to comply with Civil Code §4360)**

Director Blackwell read the following resolution:

RESOLUTION 01-24-XX

REVISE STANDARD 24: SKYLIGHT INSTALLATIONS

WHEREAS, the United Laguna Woods Mutual recognizes the need to amend standards and create new standards as necessary; and

WHEREAS, the Mutual recognized the need to revise Standard: 24 Skylight Installations;

NOW THEREFORE BE IT RESOLVED, August 13, 2024, the Board of Directors of this Corporation hereby adopts revisions and amendments to Standard: 24 Skylight Installations as attached to the official minutes of this meeting; and

RESOLVED FURTHER, Resolution 01-19-09 adopted January 08, 2019, is hereby superseded and canceled; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Director Blackwell made a motion to approve the resolution to the Revision to Standard 24: Skylight Installations for discussion purposes and to postpone the final vote for 28-days per Civil Code §4360. Director Liberatore seconded.

Discussion ensued among the Board.

Hearing no changes, the motion was called to a vote and passed unanimously.

- d. **Entertain a Motion to Approve Revision to Standard 43: Bathroom Splits (July initial notification – 28-day notification for member review and comments to comply with Civil Code §4360)**

Director Blackwell read the following resolution:

RESOLUTION 01-24-XX

REVISE STANDARD 43: BATHROOM SPLITS

WHEREAS, the United Laguna Woods Mutual recognizes the need to amend standards and create new standards as necessary; and

WHEREAS, the Mutual recognized the need to revise Standard: 43 Bathroom Splits;

NOW THEREFORE BE IT RESOLVED, August 13, 2024, the Board of Directors of this Corporation hereby adopts revisions and amendments to Standard: 43 Bathroom Splits as attached to the official minutes of this meeting; and

RESOLVED FURTHER, Resolution 01-18-114 adopted November 13, 2018, is hereby superseded and canceled; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Director Blackwell made a motion to approve the resolution to revise Standard 43: Bathroom Splits for discussion purposes and to postpone the final vote for 28- days per Civil Code §4360. Director Liberatore seconded.

Discussion ensued among the Board, and Alan Grimshaw, Manor Alterations Manager, was present to answer questions.

Hearing no changes, the motion was called to a vote and passed unanimously.

- e. **Entertain a Motion to Approve Revision to Permit-less Alteration Policy (July initial notification – 28-day notification for member review and comments to comply with Civil Code §4360)**

Director Blackwell read the following resolution:

RESOLUTION 01-24-XX

REVISE LIKE-FOR-EQUIVALENT ALTERATION POLICY

WHEREAS, The United Laguna Woods Mutual permanently enacted a Permit-Less Alteration Policy to allow members to submit a notification form (with waiver) that instantaneously notifies Manor Alterations of the like for equivalent replacement of existing alteration components and components installed by the mutual; and

WHEREAS, the United Architectural Control and Standards Committee and Manor Alterations agree that the policy has been effective but requires revisions to meet existing city and state requirements and to avoid confusion;

NOW THEREFORE BE IT RESOLVED, August 13, 2024, the Board of Directors of this Corporation hereby adopts revisions and amendments to the Like-For- Equivalent Alteration Policy as attached to the official minutes of this meeting; and

RESOLVED FURTHER, Resolution 01-21-45 adopted July 13, 2021, is hereby superseded and canceled; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Director Blackwell made a motion to approve the resolution to the Revision to Permit-less Alteration Policy for discussion purposes and to postpone the final vote for 28-days per Civil Code §4360. Director Liberatore seconded.

Discussion ensued among the Board.

Hearing no changes, the motion was called to a vote and passed unanimously.

- f. **Entertain a Motion to Rescind Manor Alteration Conformance Deposit Fee (July initial notification – 28-day notification for member review and comments to comply with Civil Code §4360)**

Director Blackwell read the following resolution:

RESOLUTION 01-24-XX

RESCIND MANOR ALTERATIONS CONFORMANCE DEPOSIT FEE

WHEREAS, the United Laguna Woods Mutual recognizes the need to amend Manor Alterations fees and create new Manor Alterations fees as necessary; and

WHEREAS, the Mutual recognized the need to rescind the conformance deposit fee;

NOW THEREFORE BE IT RESOLVED, August 13, 2024, the Board of Directors of this Corporation hereby rescinds the conformance deposit fee as attached to the official minutes of this meeting; and

RESOLVED FURTHER, that Resolution 01-19-23 adopted February 12, 2019, is hereby

canceled; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Director Blackwell made a motion to approve the resolution to Rescind Manor Alteration Conformance Deposit Fee for discussion purposes and to postpone the final vote for 28-days per Civil Code §4360. Director Carlson seconded.

Discussion ensued among the Board, and Alan Grimshaw was present to answer questions.

Hearing no changes, the motion was called to a vote and passed unanimously.

14. Directors' Comments (Two minutes per director)

- Director Willis commented that the Resident Advisor group meets on Thursday, July 11th and encouraged members to attend.
- Director Choi Hoe commented on the success of the most recent Town Hall meeting that occurred.
- Director Blackwell reminded members that village eBlast, "*What's Up in the Village*", is provided each Friday, and additionally posted on the website.
- Director Lee commented on and provided her stance regarding the upcoming recall of the two GRF Board Directors.
- Director Kale commented on her un-comfortability of the recent recall request of the two GRF Board Directors, and stated concerns regarding such.
- Director Carlson thanked all who stepped forward to apply to be candidates for the United Board election.

15. United Mutual Committee Reports

- a. Report of the Finance Committee / Financial Report – Director Choi Hoe. The Committee met on May 28, 2024; next meeting July 30, 2024 at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) Treasurer's Report
 - (2) United Finance Committee Report
 - (3) Resales/Leasing Reports – June
- b. Report of the Architectural Controls and Standards Committee – Director Liberatore. The committee met on June 20, 2024; next meeting July 18, 2024, at 9:30 a.m. in the Board Room and as a virtual meeting.
- c. Report of Member Hearings Committee – Director Carlson. The committee met on June 13, 2024; next meeting July 11, 2024, 9:00 a.m. in the Sycamore Room

and as a virtual meeting.

- d. Report of the Governing Documents Review Committee – Director Blackwell. The committee met on June 20, 2024; next meeting July 18, 2024, at 1:30 p.m. in the Board Room and as a virtual meeting.
- e. Report of the Landscape Committee – Director Quam. The committee met on June 24, 2024; next meeting July 22, 2024, at 1:30 p.m. in the Board Room and as a virtual meeting.
- f. Report of the Maintenance & Construction Committee – Director Lee. The committee met on April 24, 2024; next meeting July 29, 2024, at 1:30 p.m. in the Board Room and as a virtual meeting.
- g. Report of the United Resident Advisory Committee – Director Liberatore. The committee met on June 13, 2024; next meeting July 11, 2024, at 4:00 p.m. in the Elm Room and as a virtual meeting.
- h. Report of the United Revenue Ad Hoc Committee – Director Liberatore. The ad hoc committee met on June 27, 2024 and July 3, 2024; next July 18, 2024, at 9:30 a.m. in the Cypress Room.

16. GRF Committee Highlights (*Approved under the Consent Calendar*)

- a. Report of the GRF Finance Committee. The committee met on June 19, 2024; next meeting August 21, 2024, at 1:30 p.m. in the Board Room and as a virtual meeting.
- b. Report of the Community Activities Committee. The committee met on June 13, 2024; next meeting July 11, 2024, at 1:30 p.m. in the Board Room and as a virtual meeting.
- c. Report of the GRF Landscape Committee. The committee met on May 8, 2024; next meeting August 14, 2024, at 1:30 p.m. in the Board Room and as a virtual meeting.
- d. Report of the GRF Maintenance & Construction Committee. The committee met on June 12, 2024; next meeting August 14, 2024, at 9:30 a.m. in the Board Room and as a virtual meeting.
 - (1) Space Planning Ad Hoc Committee. The ad hoc committee met on May 1, 2024, at 1:30 p.m. in the Board Room; next meeting TBD.
- e. Report of the Media and Communications Committee. The committee met on April 15, 2024; next meeting July 15, 2024, at 1:30 p.m. in the Board Room and as a virtual meeting.
- f. Report of the Mobility and Vehicles Committee. The committee met on May 15, 2024; next meeting August 7, 2024, at 1:30 p.m. in the Board Room and as a virtual meeting.

- g. Report of the Security and Community Access Committee. The committee met on June 26, 2024; next meeting August 28, 2024, at 1:30 p.m. in the Board Room and as a virtual meeting.
- (1) Laguna Woods Village Traffic Hearings. The Traffic Hearings were held on June 19, 2024; next hearings on July 17, 2024, at 9:00 a.m. in the Board Room.
- (2) Report of the Disaster Preparedness Task Force. The task force met on May 28, 2024; next meeting July 30, 2024, at 9:30 a.m. in the Board Room and as a virtual meeting.
- h. Report of the Information Technology Advisory Committee. The committee met on June 28, 2024; next meeting July 26, 2024, as a virtual meeting.

17. Future Agenda Items

- *Approve the Passive Business Policy and Application*
- *Revision to Standard 24: Skylight Installations*
- *Revision to Standard 43: Bathroom Splits*
- *Revision to Permit-less Alteration Policy*
- *Rescind Manor Alteration Conformance Deposit Fee*
- *Revenue Generating Options*

18. Recess - *At this time the meeting will recess for lunch and reconvene to Closed Session to discuss the following matters per California Civil Code §4935.*

The meeting recessed at 12:00 p.m. into the Closed Session.

Summary of Previous Closed Session Meetings per Civil Code Section §4935

Approval of Agenda

Approval of the Following Meeting Minutes;

(a) June 11, 2024 – Regular Closed Meeting

Discuss and Consider Member Disciplinary Matters

Discuss Personnel Matters

Discuss and Consider Contractual Matters

Discuss and Consider Legal and Litigation Matter

19. Adjourn

The meeting was adjourned at 3:36 p.m.

DocuSigned by:

Maggie Blackwell

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Maggie Blackwell, Secretary of the Board
United Laguna Woods Mutual